

Technology 101: Technology Basics

Description: The Technology 101: Technology Basics will provide attendees hands-on training and NOT to be afraid of their computer by instructing and familiarizing the user in the following topics:

- Computer Technology and Hardware
- Operating System Features and Functions
- Repairing the Operating System through Safe Modes and Backups
- Installing and Removing Programs
- System Security
- Using Audio and Video
- Wireless and Wired Networks
- Internet Operations

This class has been tailored for the novice computer user. Students are encouraged to bring their laptops and work along with the instructors.

Cost: **FREE for members** / \$15 for non-members

Date: January 28, 2010

Time: 9 a.m.— 5 p.m.

Location: FAAR Training Room, 2nd Floor
2050 Gordon W. Shelton Blvd.
Fredericksburg, VA 22401



Class size is limited, so please register early.

Two ways to register:

1. Fax completed form to (540) 736-0301
2. Register online at faarmembers.com (click "online Registration" under Education)

Please check one: Member = FREE Non-Member = \$15

Name: _____ Company: _____

Phone Number: _____ Email Address: _____

Payment: VISA MasterCard AM Express CC#: _____ Total: _____

Exp. Date: _____ 3-Digit CVC #: _____ Authorized Signature: _____

NOTE: If you require ADA assistance for the classroom, please call FAAR at time of registration at (540) 373-7711. Opinions and information delivered in all FAAR courses should be confirmed as compliant with the Student's Company Policy before including in business practices. Refunds will only be given in the event RECA cancels the class or if the registrant withdraws from the class by contacting FAAR during business hours, at least one (1) business day prior to the class date.