

Technology 101: FACEBOOK

Description: The Technology 101 Workshop series offers hands-on training using some of today's most innovative and useful technology.

Tech 101: Facebook will teach attendees how to use Facebook so that they can maximize their exposure to potential clients through social media and online communities.

Topics will include:

- Overview of Facebook
- Creating groups
- Uploading videos and imagery
- Planning an event
- Adding blog feeds to notes

Students are encouraged to bring their laptop and work along with the instructor.

Instructor: Steve Volny, FAAR's Education Director

Cost: **FREE for members** / \$15 for non-members

Date: June 3, 2010

Time: 10 a.m.—Noon p.m.

Location: FAAR Training Room, 2nd Floor



Class size is limited, so please register early.

Two ways to register:

1. Fax completed form to (540) 736-0301
2. Register online at faarmembers.com (click "online Registration" under Education)

Please check one: Member = FREE Non-Member = \$15

Name: _____ Company: _____

Phone Number: _____ Email Address: _____

Payment: VISA MasterCard AM Express CC #: _____ Total: _____

Exp. Date: _____ 3-digit CVC #: _____ Authorized Signature: _____

NOTE: If you require ADA assistance for the classroom, please call FAAR at time of registration at (540) 373-7711. Opinions and information delivered in all FAAR courses should be confirmed as compliant with the Student's Company Policy before including in business practices. Refunds will only be given in the event RECA cancels the class or if the registrant withdraws from the class by contacting FAAR during business hours, at least one (1) business day prior to the class date.

This event counts for **5 pts.** under *Education Activities* toward the **Professional Honor Role** recognition.